

**Lake Mills Community School
Board of Education Meeting Minutes
Boardroom
August 12, 2019
5:00 P.M.**

REGULAR MEETING OF THE BOARD:

President Ryan Joynt called the regular meeting to order at 5:00 P.M. and determined a quorum. The following board members were present: President Ryan Joynt, Vice President Kathy Christianson, Don Knudtson, Teresa Fritz, and Jolene Piper. Others present were Superintendent Chad Kohagen, Secondary Principal Jim Scholbrock, Business Manager/Board Secretary Drake Abbey, and Beth Ades-Hanson.

AGENDA:

Motion by Don Knudtson, seconded by Kathy Christianson, to approve the agenda and previous minutes. All ayes. Approved.

ADMINISTRATIVE AND OTHER REPORTS:

Mr. Scholbrock gave a building-level report and mentioned speaker Greg Dale, the upcoming Solution Tree event for staff, and other items related to the beginning of the school year. Mr. Kohagen gave a system-wide report and mentioned project updates and an upcoming visit from Director Wise of the Iowa Department of Education.

BUSINESS:

1. Motion by Don Knudtson, seconded by Kathy Christianson, to approve extending master contract language through 2021 with wages negotiated each year. All ayes. Approved.
2. Motion by Don Knudtson, seconded by Jolene Piper, to stay with EMC Insurance and keep the same deductibles as last year. All ayes. Approved.
3. Motion by Don Knudtson, seconded by Kathy Christianson, to approve the renewal of a contract with E-Rate Support Services for E-Rate consultant services. All ayes. Approved.
4. Motion by Kathy Christianson, seconded by Jolene Piper, to approve an agreement with Morningside College to support internships for the 2019-2020 school year. All ayes. Approved.
5. Motion by Don Knudtson, seconded by Teresa Fritz, to approve the following financial institutions as depositories of public funds for Lake Mills Community School District: Manufacturers Bank & Trust Company, Farmers Trust & Savings Bank, Farmers State Bank, Thrivent Financial, and EMC Life. All ayes. Approved.
6. Motion by Kathy Christianson, seconded by Teresa Fritz, to approve an agreement with Nolte, Cornman & Johnson P.C. for audit services. All ayes. Approved.
7. Motion by Kathy Christianson, seconded by Jolene Piper, to approve the purchase of the three buses currently leased and approve leasing the next travel bus. All ayes. Approved.
8. Motion by Don Knudtson, seconded by Kathy Christianson, to keep Casey Kohagen on temporary leave with pay and benefits through quarter 1. All ayes. Approved. The situation will be reviewed at a later date.

PERSONNEL:

Resignation:

Motion by Don Knudtson, seconded by Teresa Fritz, to approve the resignation of Susan Bray from a learner assistant position. All ayes. Approved.

New Hires:

1. Motion by Kathy Christianson, seconded by Jolene Piper, to approve the hiring of Donna Ellingson for a high school assistant volleyball coaching position. All ayes. Approved.
2. Motion by Don Knudtson, seconded by Kathy Christianson, to approve the hiring of Courtney Sandquist for a learner assistant position. All ayes. Approved.

FUNDRAISING REQUESTS:

Motion by Teresa Fritz, seconded by Jolene Piper, to approve the fundraising requests for cheerleading shirts, bows, and warm-ups for middle school and high school. All ayes. Approved.

OPEN ENROLLMENT:

Motion by Don Knudtson, seconded by Kathy Christianson, to approve the following open enrollment requests. All ayes. Approved.

1. Justin and Laura Fink have moved into our district and are requesting to have their second-grade child attend Forest City.
2. Scott and Sara Pardoe have moved into our district and are requesting to have their twelfth-grade child continue to attend Forest City.
3. Jeremy and Kim Berg have requested to enroll their eighth-grader at North Iowa, as the family anticipates moving into that district.

FINANCIAL REPORTS:

Motion by Don Knudtson, seconded by Jolene Piper, to approve the financial reports as presented. All ayes. Approved.

PRESENTATION AND APPROVAL OF BILLS:

Motion by Don Knudtson, seconded by Kathy Christianson, to approve payment of the officials as presented. All ayes. Approved.

Brian Applegate, V Football, 08/30/2019, \$135.00

Roger Simpson, V Football, 08/30/2019, \$100.00

Brian Pearce, V Football, 08/30/2019, \$100.00

John Zahn, V Football, 08/30/2019, \$100.00

Shawn Kleigl, V Football, 08/30/2019, \$100.00

Ken Sabin, V Football, 09/06/2019, \$135.00

Steve Anderson, JV Football, 09/09/2019, \$70.00

Jim Brackey, JV Football, 09/09/2019, \$70.00

Mike Dehrkoop, JV Football, 09/09/2019, \$70.00

Steve Staudt, JV Football, 09/09/2019, \$70.00

Motion by Don Knudtson, seconded by Jolene Piper, to approve payment of the bills as presented. All ayes. Approved.

NEXT MEETING:

The next regular board meeting is scheduled to be held in the LMCS boardroom on Monday, September 9, 2019, at 5:00 P.M.

ADJOURNMENT:

Motion by Kathy Christianson, seconded by Teresa Fritz, to adjourn the open meeting at 6:39 P.M. All ayes. Approved.

CLOSED SESSION:

The Board met in closed session under Iowa Code Section 21.5(1)(i) following the regular open meeting for the annual evaluation of the superintendent. The superintendent requested that the evaluation be held in a closed session.

Signed: Ryan Joynt, Board President

Signed: Drake Abbey, Board Secretary

Vendor Name	Description	Amount
Fund Number 10 GENERAL FUND		
AGVANTAGE FS, INC.	fuel	472.12
AHLERS & COONEY, P.C.	Legal services	290.00
ALBERT LEA NEWSPAPERS, INC.	Publications	96.00
Amazon Prime	replacement lamp	1,051.89
APPLE ONLINE	iPad charger	20.33
Art of Education University, The	Art of Education Subscription	299.90
Batteries Plus LLC	LED	476.00
BELMOND/KLEMME HIGH SCHOOL	Special ed billing	3,268.77
BLACK HILLS ENERGY	utilities	432.00
BLICK ART MATERIALS	Elementary Art Supplies	290.94
CAVETT'S LAWN & GARDEN EQUIPMENT	weed whipper service	13.50
CENAGE LEARNING	Accounting Textbooks	2,853.68
Central Rivers AEA	Elementary printing	2,743.33
Christiansen, Roger	mileage	351.12
CITY OF LAKE MILLS	Utilities	8,589.93
Clear Lake Community Schools	Special ed billing	7,898.41
DAVID'S FOODS	Supplies	131.51
DEPARTMENT OF ADMINISTRATIVE SERVICES	403(b) retirement program annual fee	550.00
DES MOINES REGISTER	subscription	385.33
DISCOUNT SCHOOL SUPPLY	preschool classroom supplies	145.13
DON'S MOTOR MART	fuel	50.00
E-Rate Support Services	E-Rate	1,434.20
EBSCO	LMC magazine order 2019-2020	95.22
Eric Armin Inc	WCDA teacher supplies	732.49
EVAN-MOOR EDU PUBLISHERS	WCDA	71.97
Evenson, Brad	Travel transportation	98.56
Fluency Matters	WCDA teacher supplies	159.00
FOREST CITY COMMUNITY SCHOOL	Special ed billing	2,543.36
GHV - GARNER/HAYFIELD/VENTURA	Special ed billing	6,586.20

Gopher Sport	preschool supplies	3,709.46
Hebrink, Kevin	physical	50.00
HILLYARD / HUTCHINSON	custodial supplies	1,579.59
HOLIDAY INN	Travel transportation	203.84
HUBER SUPPLY COMPANY, INC.	cylinder refills	139.50
Iowa NET High Academy	6 students	4,257.60
J.W. PEPPER & SON, INC.	Opus 2019	49.14
k-Purchase LLC	Kindergarten classroom supplies	1,603.68
LAKE MILLS GRAPHIC, INC.	publications	249.62
LAKE MILLS SEED HOUSE, INC.	postage	78.28
LAKESHORE LEARNING MATERIALS	WCDA teacher supplies	464.40
MASON CITY COMMUNITY SCHOOL	Educare	21,155.05
MAYO CLINIC HEALTH SYSTEM	physical	214.00
McGraw-Hill Education, Inc.	Elementary math journals	4,502.95
NAPA AUTO PARTS	building supplies	41.77
NASCO	Elem Art Curriculum Needs	2,970.22
National Autism Resources Inc	WCDA teacher supplies	75.09
NORTHWOOD-KENSETT HIGH SCHOOL	Special ed billing	10,632.42
OneSource	Background check	20.50
ORIENTAL TRADING COMPANY, INC.	Preschool supplies	86.12
PAPER CORPORATION (THE)	Summer paper order	3,786.86
Party Solutions, LLC	tables and linens for Solution Tree	352.00
PETERSON SANITATION, INC.	trash pickup	360.00
POSTMASTER	postage	84.10
Ramirez, Alex	trimming	325.00
Really Good Stuff, LLC	WCDA teacher supplies	1,495.64
RIVER CITY COMMUNICATIONS, INC.	Quarterly monitoring	69.00
Schmidt, Kristin	WCDA teacher supplies	64.60
SCHOLASTIC INC.	WCDA teacher supplies	313.31
SCHOLASTIC MAGAZINE	Elementary Scholastic News	2,039.38
Scholbrock, James	meal	36.98
SCHOOL ADMINISTRATORS OF IOWA	Membership	2,340.00
SCHOOL BUS SALES	bus parts	507.78
SCHOOL SPECIALTY	Preschool supplies	760.60
SCHUMACHER ELEVATOR COMPANY	scheduled maintenance	259.47
Senor Wooly LLC	WCDA teacher supplies	85.00
SINGELSTAD'S HARDWARE	supplies	688.56
TEACHER DIRECT	WCDA teacher supplies	562.04
TEACHERS PAY TEACHERS	WCDA teacher supplies	340.20
Teaching Strategies, LLC	GOLD Assessment for Preschool	418.00
Truran, Sydney	Colorguard 2019 fall show	650.00
VERIZON WIRELESS	telephone	64.40
WAGNER, KARI	SAI conference and AEA Training	975.34
WASTE MANAGEMENT OF WI-MN	recycling	199.60
Winnebago Cooperative Telecom Association	telephone and internet	574.23
Young Plumbing & Heating	1st grade - K	497.11
Fund Number 10		112,063.32
Fund Number 22	Management Fund	
Stensrud Insurance Services	Catastrophic insurance policy	1,306.40
Fund Number 22		1,306.40
Fund Number 82	Needy Children	
HOLTAN, ABBY	school supplies	108.27

Fund Number 82 108.27

113,477.99

Fund Number 21 Student Activity Fund

Amazon Prime	Cosmetic Rolling Cart	91.09
BIZ WIZ MARKETING	Marching Band T-shirts	495.00
CHARLES BRITTAI	Assigning Football/Basketball Officials	400.00
Dale, Gregory	Speaking Engagement	4,250.00
DECKERS SPORTING GOODS	Volleyball	1,695.00
ERIC FORMANEK	Class 1A District 3 football stats 2019	75.00
Fleming, Skylynn	Gas Refill state fair FFA trip	10.00
I H S A D A	2019-20 IHSADA/NIAAA Reg/convention Fee	260.00
IOWA GIRLS COACHES ASSOCIATION	IGCA Membership 2019-2020	75.00
JOSTENS	Yearbook	142.46
LAKE MILLS SEED HOUSE, INC.	Shipping Lynx Systems	27.66
North Iowa Athletic Officials Association	NIOA OFFICIAL ASSIGNMENTS 19-20	600.00
PIT STOP PRINTING	2018-2019 Board Additions (30)	60.00
TROPHIES PLUS	Chenille Chevrons (500)	1,588.33
Fund Number 21		9,769.54

9,769.54

Fund Number 33 Capital Projects Fund

NEXT GENERATION TECHNOLOGIES	Monthly support and website hosting	7,224.95
Fund Number 33		7,224.95

Fund Number 36 Physical Plant & Equipment Fund

Access Systems Inc.	copier lease	4,689.23
BLACKHAWK AUTOMATIC SPRINKLERS, INC.	2nd -3rd hallway	2,156.10
Christianson Interiors	Elem flex rooms	8,560.00
GROE ELECTRIC, INC.	LED in auditorium	13,189.35
Impact7G	Elementary room 15, 16, 17, 18, 19, 20	1,950.00
LAKE MILLS LUMBER COMPANY	building supplies	725.13
Martinson, Ben	mowing	1,885.00
NEXT GENERATION TECHNOLOGIES	Move website to hosted	1,546.00
PIONEER ATHLETICS	White stripe	1,220.00
Premier Concrete	Sports complex	55,231.00
Premier Furniture & Equipment	Bus garage	662.00
Ray Erdahl Construction LLC	baseball storage building	3,923.00
RICE LANDSCAPING	grounds repair	3,985.58
SCHOOL OUTFITTERS.COM	Flex seating - middle school special ed	403.38
Skaar Drywall Inc.	Elem flex rooms, goal posts	22,850.00
TIME MANAGEMENT SYSTEMS	Enhancements and support	990.00
West Interactive Services Corporation	SchoolMessenger	2,220.00
Young Plumbing & Heating	6th grade area, new addition hallway	6,652.24
Fund Number 36		132,838.01

140,062.96

Fund Number 61 School Nutrition Fund

HARRIS SCHOOL SOLUTIONS	EZ School Transaction Fees July 2019	1.25
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Fund Number 61

1.25

1.25